

2025 Active Transportation Program List of All Application Questions Quick-Build Application

Part A: General Application Questions

Part A1: Applicant Information

- Implementing Agency Name (*short text field*)
- Eligibility Screening Passcode (*short text field*)
- Implementing Agency's Address (*short text field*)
- Implementing Agency's Contact Person (*short text field*)
- Contact Person's Title (*short text field*)
- Contact Person's Phone Number (*phone number field*)
- Contact Person's Email Address (*email address field*)
- Does the implementing agency currently have a Master Agreement with Caltrans?
(*yes/no checkbox*)

Part A2: General Project Information

- Project Name (*short text field, 10-word limit*)
- Project Description (*narrative field, 300-word limit*)
- Total Project Cost (*currency field*)
- Total ATP Request (*currency field*)
- Project Location (*short text field*)
- Table: List all cities that the project will affect (*table field*)
- Caltrans District (*dropdown list*)
- Congressional Districts (*multiple selection checkbox*)
- State Senate Districts (*multiple selection checkbox*)
- State Assembly Districts (*multiple selection checkbox*)
- County (*dropdown list*)
- Metropolitan Planning Organization (MPO) (*dropdown list*)
- Regional Transportation Planning Agency (RTPA) (*dropdown list*)
- Project Start Date (*date field*)
- Project End Date (*date field*)
- Anticipated Delivery Method (*short text field*)
- List of Project Partners (*narrative field, 100-word limit*)
- What are the right-of-way impacts, if any? (*narrative field, 200-word limit*)
- Does the project have environmental clearance or categorical exemption, or is it included in a plan that has environmental clearance? (*yes/no checkbox*)
 - If yes, provide more details about the project's environmental clearance (*narrative field*)

- If no, if the project is awarded funding, will the implementing agency be able to secure environmental clearance or categorical exemption by the time of programming? *(narrative field)*
- Quick-build projects may not be compatible with traditional contracting processes. What is the plan for contracts or other solutions? *(narrative field, 300-word limit)*
- Attachment: Optional contracting plan attachment *(attachment field)*
- What is the plan for the time, funding, and equipment needed for replacing damaged materials or other required maintenance? *(narrative field, 300-word limit)*
- Attachment: Optional maintenance plan attachment *(attachment field)*

Part B: Application Narrative Questions

- Statement of project need: Describe the issue(s) that this project will address. How will the proposed project benefit people walking and biking, including students, older adults, and disadvantaged communities? How will the project transform the non-motorized environment? What is the project's desired outcome? *(narrative field, 1000-word limit)*
- Describe the project location's history of pedestrian and bicycle collisions and any other safety concerns that this project will mitigate. If the applicant is trying to direct bike/walk traffic away from dangerous areas, data from nearby locations/corridors may be used. *(narrative field, 500-word limit)*
- Attachment: Optional collision map attachment *(attachment field)*
- Describe the community-based public participation process that culminated in the project and how the community will continue to be engaged during the implementation of the project *(narrative field, 750-word limit)*
- How will the effectiveness of the project be measured? *(narrative field, 750-word limit)*
- Referencing the potential project layout plan(s), describe the anticipated scope of the quick-build project and potential ways in which the project can be adjusted to address community feedback. *(narrative field, 500-word limit)*
- Describe your agency's long-term plan for the quick-build project. How will it inform future capital infrastructure projects? *(narrative field, 500-word limit)*

Part C: Application Attachments

- Attachment: Signature Page
- Attachment: Project Location Map
- Attachment: Initial Project Layout
- Attachment: Project Programming Request
- Attachment: Project Estimate
- Attachment: Photos of Existing Conditions
- Attachment: Letters of Support