

MEMORANDUM

TAB 116

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: August 16-17, 2023

From: STEVEN KECK, Chief Financial Officer

Reference Number: 4.24, Action Item - ***YELLOW REPLACEMENT ITEM***

Prepared By: Dee Lam, Chief
Division of Local Assistance

Subject: 2023 ACTIVE TRANSPORTATION PROGRAM PROJECT AMENDMENT – CITY OF COMMERCE – SLAUSON AVENUE CORRIDOR & CITYWIDE PEDESTRIAN, BIKE, TRANSIT IMPROVEMENTS PROJECT RESOLUTION G-23-62, AMENDING RESOLUTION G-23-31

ACTION UPDATE: *Revisions to the memo to update the fiscal years, and removal of an ATP database snip from the second attachment.*

ISSUE:

Should the California Transportation Commission (Commission) amend the City of Commerce – Slauson Avenue Corridor & Citywide Pedestrian, Bike, Transit Improvements Project (PPNO 6043), currently programmed in the 2023 Active Transportation Program (ATP), to approve a funding distribution change to allow the City of Commerce (City) to move \$150,000, in the Project Approval and Environmental Document (PA&ED) and Plans, Specifications and Estimates (PS&E) phases currently programmed in Fiscal Years 2023-24 and 2024-25, respectively, to 2025-26 for the Construction (CON) phase?

RECOMMENDATION:

The California Department of Transportation (Department) recommends the Commission approve the City's amendment for the City of Commerce – Slauson Avenue Corridor & Citywide Pedestrian, Bike, Transit Improvements Project (PPNO 6043), currently programmed in the 2023 ATP, to approve a funding distribution change to allow the City to move \$150,000, in the PA&ED and PS&E phases currently programmed in 2023-24 and 2024-25, respectively, to 2025-26 for the CON phase.

“Provide a safe and reliable transportation network that serves all people and respects the environment.”

BACKGROUND:

On March 22, 2023, the Commission approved Resolution G-23-31, that amended the Statewide component of the 2023 ATP, which included \$2,109,000 for the City of Commerce – Slauson Avenue Corridor & Citywide Pedestrian, Bike, Transit Improvements Project (PPNO 6043).

The 2023 ATP Guidelines, adopted by the Commission on March 16, 2022, state that funding distribution changes will be considered for ATP projects, to allow agencies to move funds between programmed phases, provided that moving funds between phases does not increase the total funding amount programmed. The proposed amendment for the City of Commerce – Slauson Avenue Corridor & Citywide Pedestrian, Bike, Transit Improvements Project (PPNO 6043) would move funds as outlined in the chart below and does not program additional funding for the project.

Phase	PA&ED	PS&E	RW	CON	CON-NI
Program Fiscal Year	2023-24	2024-25	N/A	2025-26	N/A
Original Amount	\$10,000	\$140,000	N/A	\$1,959,000	N/A
Change	-\$10,000	-\$140,000	N/A	\$2,109,000	N/A
Proposed Amount	\$0	\$0	N/A	\$150,000	N/A

RESOLUTION G-23-62:

Be it Resolved, that the Commission does hereby amend the 2023 Statewide component of the ATP to approve a funding distribution change by moving \$150,000 in the PA&ED and PS&E phases currently programmed in 2023-24 and 2024-25, respectively, to 2025-26 for the CON phase for the City of Commerce – Slauson Avenue Corridor & Citywide Pedestrian, Bike, Transit Improvements Project (PPNO 6043). All other provisions stipulated in Resolution G-23-31 remain in effect.

Be it further Resolved, that the funding is hereby amended to reflect the funding distribution changes for the City of Commerce – Slauson Avenue Corridor & Citywide Pedestrian, Bike, Transit Improvements Project (PPNO 6043).

Be it further Resolved, that all other provisions stipulated in Resolution G-23-31 remain in effect.

Attachments

“Provide a safe and reliable transportation network that serves all people and respects the environment.”

Attachment 1



CITY OF COMMERCE

DEPARTMENT OF PUBLIC WORKS

Exhibit 25-G: Request for Funding Distribution Change (Local ATP Projects)

To: Smita Parikh
District Local Assistance Engineer
Caltrans, Office of Local Assistance
100 S Main St, Los Angeles
CA, 90012

Date: 6/22/2023
PPNO: 6043
Federal PROJECT #: ATPL-5362(032)
ATP ID #: ~~ATP 7 Commerce, City of~~-1
ATP6-07-002S

Project Name (Per CTC programming): Slauson Avenue Corridor & Citywide Pedestrian, Bike, Transit Improvements

Implementing Agency: City of Commerce

Approved Project Description (As submitted in Application): Project focuses on pedestrian, bike, & transit safety improvements along the 2.6-mile Slauson Avenue corridor & 10 other unsignalized intersections or midblock crossings citywide

Approved Project Limits (As submitted in Application): The 2.6-mile Slauson Avenue corridor between I-710 and I-5 freeways; and 10 unsignalized intersections or midblock crossings citywide.

Dear Ms. Parikh:

This ATP Cycle 6 Project in the City of Commerce was recommended for funding by the CTC at their December 2022 meeting. This project received ATP funding for the PA&ED, PS&E, and CON phases in the total amount of \$2,109,000. However, the City received Measure R funding from the Los Angeles County Metropolitan Transportation Authority (Metro) for the preliminary design, environmental analysis, and final design activities. As such, this request is being made to move all ATP funds in the PA&ED phase and all ATP funds in the PS&E phase to the CON phase. This project is still fully funded, and the scope and limits remain unchanged.

Consistent with the California Transportation Commission's (CTC) *Final Adopted 2021 ATP Guidelines*, Section 28. Amendment Requests, adopted on March 25, 2020, we request that Caltrans consider and the CTC approve the proposed Project Amendment Request as documented below:

A. Is this request being made in the same state fiscal year in the funds have been programmed?

- Yes
 No

If “Yes” then your request is not eligible.

B. Have any of the request funds been allocated?

- Yes
 No

If “Yes” then your request is not eligible for a Fund Distribution Change request. For funds that have been allocated, review [CTC Final Adopted ATP Guidelines](#), “Project Cost Savings”.

C. Does this request propose to move funds out of Construction?

- Yes
 No

If “Yes” then your request is not eligible.

D. Has this project already received a Funding Distribution Change Request?

- Yes
 No

If “Yes” then your request is not eligible.

E. Project Funding Chart

Phase/Funding	PA&ED	PS&E	ROW	CON	CON-NI
Program FY*	23/24	24/25		24/25	
Original \$	\$10,000	\$140,000		\$1,959,000	
Proposed \$	\$0	\$0		\$2,109,000	
Change (\$)	-\$10,000	-\$140,000		\$150,000	

*FY- State fiscal year (i.e. July 1, 2019 through June 30, 2020 is shown as 19/20)

Other Elements (per CTC’s Amendment Request Guidance):

1. The reason for the proposed Funding Distribution Change;

The City of Commerce received funding from Metro for environmental and design costs after the ATP application was submitted for recommendation. Because of this, the City would like to shift all ATP funding into the CON phase, where it can be fully captured.

2. The impact the proposed change would have on the overall cost of the Project. (The project must remain fully funded.)

There is no change in the overall cost of the project, please reference the revised PPR. The environmental and design costs are now funded through Measure R, monitored by Metro. If any additional costs arise, City local funds will be used. The project remains fully funded.

3. Discussion of whether the Funding Distribution Change will affect the benefit of the project as described in the project application;

There will be no impact on the benefit of the project as described in the project’s application. The scope of work and Outcomes/Outputs remain unchanged by this funding distribution change.

4. For projects programmed in the Metropolitan Planning Organization (MPO) component, evidence of MPO approval and the MPO rationale for their approval.

This project is not programmed in the MPO component.

Caltrans supports this Request for Funding Distribution Change:

- Yes << For Caltrans HQ only >>
- No

Required revisions to the Project’s Description and/or Limits:

The proposed Project Amendments documented above will require the following changes to the Project’s Description and/or Limits:

Proposed changes to the Project Description: N/A

Proposed changes to the Project Limits: N/A

For Federally Funded Projects: <<Insert “N/A” if not applicable>>

Proposed changes to the FTIP/FSTIP Description: N/A

Proposed changes to the FTIP/FSTIP Limits: N/A

Project Delivery Status:

The following is a side-by-side comparison of the original project schedule and the current project schedule. The explanations for each milestone date change is listed below:

Anticipated CTC Allocation Dates (at the time of Application Submittal for funding):

PA&ED: 8/16/23 PS&E: 8/14/24 R/W: _____ CON: 12/10/25 CON-NI: _____

Actual/New Anticipated CTC Allocation Dates (at the time of this request):

PA&ED: N/A PS&E: N/A R/W: _____ CON: 5/15/24 CON-NI: _____

Explanation for milestone changes:

PA&ED: There will be no ATP funding after the funding distribution occurs and funds are shifted to CON.

PS&E: There will be no ATP funding after the funding distribution occurs and funds are shifted to CON.

R/W:

CON: The project schedule has been accelerated. As such, the anticipated CTC allocation date has been advanced to May 2024.

CON-NI:

Local Agency Certification:

This Request for Funding Distribution Change has been prepared in accordance with the *Procedures for Administering Local Projects in the Active Transportation Program (ATP)*. I certify that the information provided in the document is accurate and correct. I understand that if the required information has not been provided this form will be returned and the request may be delayed. Please advise us as soon as the scope change has been approved. You may direct any questions to

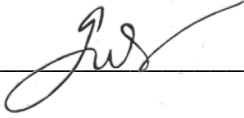
Gina Nila

(name)

at (323) 722-4805 ext. 2839

(phone number)

Signature: _____



Title: Director of Public Works

Date: 6/21/2023

Agency/Commission: City of Commerce

Attachments:

- (1) Revised PPR (Required)
- (2) Maps and Plans (required if the Project Description and/or Limits are changing due to this request)

Distribution:

- (1) Original -DLAE
- (2) Copy – Division of Local Assistance, Headquarters ATP Program Manager
- (3) Copy – MPO/RTPA/County Transportation Commission

Attachment 2

PROJECT PROGRAMMING REQUEST

DTP-0001 (Revised 19 Feb 2020 v8.01j)

General Instructions

Amendment (Existing Project) Yes					Date:	8/07/23
District	EA	Project ID		PPNO	MPO ID	
07				6043		
County	Route/Corridor	PM Bk	PM Ahd	Nominating Agency		
LA	Slouson, Citywide			Commerce, City of		
				MPO	Element	
				SCAG	Local Assistance	
Project Manager/Contact		Phone		E-mail Address		
Gina Nila		(323) 722-4805 x 2839		ginan@ci.commerce.ca.us		
Project Title						
Slouson Avenue Corridor & Citywide Pedestrian, Bike, Transit Improvements						
Location (Project Limits), Description (Scope of Work)						
The 2.6-mile Slouson Avenue corridor between I-710 and I-5 freeways; and 10 unsignalized intersections or midblock crossings citywide.						
Component		Implementing Agency				
PA&ED		Commerce, City of				
PS&E		Commerce, City of				
Right of Way		Commerce, City of				
Construction		Commerce, City of				
Legislative Districts						
Assembly:	54	Senate:	26	Congressional:	42	
Project Benefits						
The project will promote walking and other forms of active transportation through increased pedestrian safety enhancements. The project will increase the proportion of trips accomplished by walking and enhance public health, and ensure that this disadvantaged community fully shares in the benefits.						
Purpose and Need						
The project enhancements will improve safety and visibility at existing crossings, especially for school aged children; and promote greater mobility, accessibility, and safety for all non-motorized users, providing a safe walking environment with direct links to high activity areas.						
Category		Outputs			Unit	Total
Active Transportation		Bicycle lane-miles			Miles	2.6
Active Transportation		Crosswalk			EA	40
Active Transportation		RRFBs			EA	7
NHS Improvements	No	Roadway Class	3	Reversible Lane analysis	No	
Inc. Sustainable Communities Strategy Goals		Yes	Reduces Greenhouse Gas Emissions		Yes	
Project Milestone					Existing	Proposed
Project Study Report Approved						
Begin Environmental (PA&ED) Phase						10/01/23
Circulate Draft Environmental Document			Document Type	CE		
Draft Project Report						
End Environmental Phase (PA&ED Milestone)						02/28/24
Begin Design (PS&E) Phase						06/13/23
End Design Phase (Ready to List for Advertisement Milestone)						03/31/24
Begin Right of Way Phase						
End Right of Way Phase (Right of Way Certification Milestone)						
Begin Construction Phase (Contract Award Milestone)						08/01/24
End Construction Phase (Construction Contract Acceptance Milestone)						01/31/26
Begin Closeout Phase						
End Closeout Phase (Closeout Report)						

ADA Notice

For individuals with sensory disabilities, this document is available in alternate formats. For information call (916) 654-6410 or TDD (916) 654-3880 or write Records and Forms Management, 1120 N Street, MS-89, Sacramento, CA 95814.

PROJECT PROGRAMMING REQUEST

DTP-0001 (Revised 19 Feb 2020 v8.01j)

Date: 8/07/23

Additional Information

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PROJECT PROGRAMMING REQUEST

DTP-0001 (Revised 19 Feb 2020 v8.01j)

Date: 8/07/23

District	County	Route	EA	Project ID	PPNO
07	LA	Slauson, Citywide			
Project Title: Slauson Avenue Corridor & Citywide Pedestrian, Bike, Transit Improvements					

Existing Total Project Cost (\$1,000s)								Implementing Agency	
Component	Prior	20-21	21-22	22-23	23-24	24-25	25-26+		Total
E&P (PA&ED)									Commerce, City of
PS&E									Commerce, City of
R/W SUP (CT)									Commerce, City of
CON SUP (CT)									Commerce, City of
R/W									Commerce, City of
CON									Commerce, City of
TOTAL									
Proposed Total Project Cost (\$1,000s)								Notes	
E&P (PA&ED)									
PS&E									
R/W SUP (CT)									
CON SUP (CT)									
R/W									
CON							2,109	2,109	
TOTAL							2,109	2,109	

Fund No. 1:	ATP Funds - Infrastructure Cycle 6								Program Code
Existing Funding (\$1,000s)								20.30.720	
Component	Prior	20-21	21-22	22-23	23-24	24-25	25-26+	Total	Funding Agency
E&P (PA&ED)									Caltrans
PS&E									
R/W SUP (CT)									
CON SUP (CT)									
R/W									
CON									
TOTAL									
Proposed Funding (\$1,000s)								Notes	
E&P (PA&ED)									
PS&E									
R/W SUP (CT)									
CON SUP (CT)									
R/W									
CON							2,109	2,109	
TOTAL							2,109	2,109	

Fund No. 2:									Program Code
Existing Funding (\$1,000s)								Funding Agency	
Component	Prior	20-21	21-22	22-23	23-24	24-25	25-26+		Total
E&P (PA&ED)									
PS&E									
R/W SUP (CT)									
CON SUP (CT)									
R/W									
CON									
TOTAL									
Proposed Funding (\$1,000s)								Notes	
E&P (PA&ED)									
PS&E									
R/W SUP (CT)									
CON SUP (CT)									
R/W									
CON									
TOTAL									

PROJECT PROGRAMMING REQUEST

DTP-0001 (Revised 19 Feb 2020 v8.01j)

Complete this page for amendments only

Date: 8/07/23

District	County	Route	EA	Project ID	PPNO
07	LA	Slauson, Citywide			

SECTION 1 - All Projects**Project Background**

The Slauson Avenue Corridor & Citywide Pedestrian, Bike, Transit Improvements, in the City of Commerce, was approved for funding through the ATP Cycle 6 recommended statewide component, at the December 2022 CTC meeting. The project received PA&ED (FY23/24), PS&E (FY24/25), and CON (FY25/26) funds. No funds have been allocated and the project has not begun yet.

Programming Change Requested

This project received ATP funding for the PA&ED, PS&E, and CON phases in the total amount of \$2,109,000. However, the City received Measure R funding from the Los Angeles County Metropolitan Transportation Authority (Metro) for the preliminary design, environmental analysis, and final design activities. As such, this request is being made to move all ATP funds in the PA&ED phase and all ATP funds in the PS&E phase to the CON phase. This project is still fully funded, and the scope and limits remain unchanged.

Reason for Proposed Change

The City of Commerce received funding from Metro for environmental and design costs after the ATP application was submitted for recommendation. Because of this, the City would like to shift all ATP funding into the CON phase, where it can be fully captured.

If proposed change will delay one or more components, clearly explain 1) reason the delay, 2) cost increase related to the delay, and 3) how cost increase will be funded

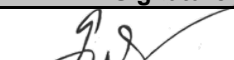
There are no anticipated delays from this proposed change.

Other Significant Information**SECTION 2 - For SB1 Projects Only**

Project Amendment Request (Please follow the individual SB1 program guidelines for specific criteria)

SECTION 3 - All Projects**Approvals**

I hereby certify that the above information is complete and accurate and all approvals have been obtained for the processing of this amendment request.*

Name (Print or Type)	Signature	Title	Date
Gina Nila		Director of Public Works	8/07/23

Attachments

- 1) Concurrence from Implementing Agency and/or Regional Transportation Planning Agency
- 2) Project Location Map