

**Alexander Nguyen**  
City Manager



**Office of the City Manager**

300 West Third Street  
Oxnard, CA 93030  
(805) 385-7430  
Fax (805) 385-7595  
[www.oxnard.org](http://www.oxnard.org)



April 13, 2020

Mitch Weiss  
Executive Director  
California Transportation Commission 950  
1120 N Street MS 52  
Sacramento, CA 95814

Re: Request Local Streets and Roads Maintenance of Effort Relief due to COVID-19

Dear Mr. Weiss:

As a result of the unprecedented COVID-19 public health crisis, the City of Oxnard respectfully requests that the California Transportation Commission (CTC) waive the Maintenance of Effort (MOE) necessary to meet the Local Streets and Roads Program. The City of Oxnard supports similar requests made by the League of California Cities, California State Association of Counties, Urban Counties of California and Rural County Representatives of California.

The City of Oxnard submits annually the project list and resolution required to qualify for Roadway Maintenance and Rehabilitation Account (RMRA) funding. The City's Public Works & Transportation Committee recommended that the Fiscal Year 2020-21 project list and resolution be approved at the April 21, 2020 City Council meeting. Therefore, the City is prepared to submit before the May 1, 2020 deadline.

However, due to the COVID-19 public health crisis, the City of Oxnard anticipates immediate and severe reductions in cash receipts from sales tax, business license tax, transient occupancy tax, interest earnings, rental income, fines and other revenues. The projected general fund reduction for Fiscal Year 2019-20 as a whole is approaching 10 percent in just the four months from March through June. Furthermore, another decline is projected for Fiscal Year 2020-21. These unprecedented reductions are anticipated to eliminate the City's ability to meet the MOE requirement.

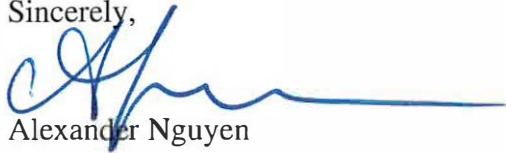
Every effort is being made to continue providing services to our community. The City of Oxnard is a full service City and the largest in Ventura County with a population over 210,000. City Staff are diligently working to formulate a balanced financial plan through the next 15

months, while also advocating for financial relief in the federal government's next stimulus package, as there is currently no direct funding support for cities with a population under 500,000.

During the COVID-19 outbreak, the City of Oxnard continues to prioritize public works transportation projects utilizing RMRA funding, delivering critical infrastructure improvements and providing jobs. Therefore, the City of Oxnard supports a waiver suspending the MOE requirement in Fiscal Year 2019-20 and 2020-21. The City also recommends the State Controller's Office and the California Department of Finance select three alternative years to base future MOE calculations, prior to reinstating the MOE in Fiscal Year 2021-22.

The City of Oxnard appreciates your consideration of these requests as we continue to deliver transportation projects to our community.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Alexander Nguyen', with a long horizontal flourish extending to the right.

Alexander Nguyen  
City Manager

cc: Rosemarie Gaglione, City of Oxnard Public Works Director  
Darren Kettle, Executive Director, Ventura County Transportation Commission  
Caroline Cirrincione, Policy Analyst, League of California Cities

Town Council

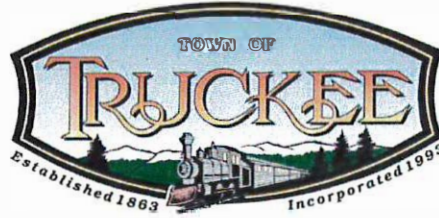
David Polivy, Mayor

Anna Klovstad, Vice Mayor

Jessica Abrams, Council Member

David Tirman, Council Member

Tony Commendatore, Council Member



Department Heads

Jeff Loux, Town Manager

Andy Morris, Town Attorney

Robert Leftwich, Chief of Police

Kim Szczurek, Administrative Services Director

Judy Price, Communications Director/Town Clerk

Daniel Wilkins, Public Works Director/Town Engineer

Denyelle Nishimori, Community Development Director

April 13, 2020

Mitch Weiss  
Executive Director  
California Transportation Commission  
1120 N Street MS 52  
Sacramento, CA 95814

Re: Local Streets and Roads FY 2020-21 Schedule Amendment

Dear Mr. Weiss,

Thank you for the opportunity to comment on Local Streets and Roads Funding Program proposed one-time schedule amendment. Town staff participated in the April 9<sup>th</sup> webinar and have reviewed Option A and Option B. It is our understanding that neither option A nor B will impact when the Town will receive its first monthly apportionment as we are ready to request eligibility in the first round. We also understand neither option will impact the amount of fiscal year apportionments we receive.

However, the Town is concerned with the existing Maintenance of Effort requirements, as outlined in the 2019 Local Streets and Roads Funding Program Reporting Guidelines. Given the unknown financial impacts of COVID-19 and the short- and long-term effects it will have on our revenue sources, the Town may not be able to maintain historic maintenance of effort levels in Fiscal Year 20/21. At this time it is difficult to predict how much relief will be required and our preference would be that the MOE requirement be waived for Fiscal Year 20/21.

Thank you for your consideration of our request. Should you have any questions, please do not hesitate to contact Engineering Manager, Becky Bucar at [bbucar@townoftruckee.com](mailto:bbucar@townoftruckee.com) or Senior Accountant, Nicole Casey at [ncasey@townoftruckee.com](mailto:ncasey@townoftruckee.com).

Sincerely,

A handwritten signature in black ink that reads "Jeff Loux".

Jeff Loux  
Town Manager  
Town of Truckee

CC: Truckee Town Council





## CITY of LAGUNA NIGUEL

30111 Crown Valley Parkway / Laguna Niguel, California, 92677  
Phone / 949-362-4300 Fax / 949-362-4340

## CITY COUNCIL

Mayor Laurie Davies  
Mayor Pro Tem Fred Minagar  
Council Member Elaine Gennawey  
Council Member John Mark Jennings  
Council Member Sandy Rains

April 13, 2020

Mitch Weiss  
Executive Director  
California Transportation Commission  
1120 N Street MS 52  
Sacramento, CA 95814

Dear Mr. Weiss:

The City of Laguna Niguel would like to thank the California Transportation Commission (CATC) for allowing us to provide feedback on the one-time program schedule amendment to the Local Streets and Roads Funding Program and to provide our Maintenance of Effort (MOE) concerns and requested relief measures.

The City hereby requests that Option B be brought forth and recommended to the Commission for action on April 29, 2020.

The City is concerned with our ability to meet our MOE requirements for Fiscal Years 2019-20 and 2020-21 due to the COVID-19 crisis. As such, we hereby request that the MOE requirements for Fiscal Years 2019-20 and 2020-21 be suspended and request that the State Controller's Office and California Department of Finance select three alternate years to base the MOE calculations prior to reinstating the MOE in Fiscal Year 2021-22.

We thank you in advance for your consideration of our requests.

Sincerely,

Jacki Scott  
Public Works Director/City Engineer



CITY COUNCIL  
Kevin Romick, Mayor  
Sue Higgins, Vice Mayor  
Randy Pope  
Claire Alaura  
Michael Krieg



CITY HALL  
3231 Main Street  
Oakley, CA 94561  
925.625.7000 tel  
925.625.9859 fax  
[www.ci.oakley.ca.us](http://www.ci.oakley.ca.us)

April 13, 2020

**Mitch Weiss**  
Executive Director  
California Transportation Commission  
1120 N Street MS 52  
Sacramento, CA 95814  
Email: [Mitchell.Weiss@catc.ca.gov](mailto:Mitchell.Weiss@catc.ca.gov)

Mr. Weiss,

This letter is in reference with to the recent Local Streets and Roads Program Eligibility Schedule Revision Webinar held on April 9, 2020. As with all Cities, the current Stay-at-Home order has reduced the City's resources to perform the normal day to day operations. The City would like to vote for Option B to extend the date to July 15<sup>th</sup> to submit the List of Projects in order to allow full transparency and give CTC the time it requires to review the List of Projects and Draft Resolutions. The City is also anticipating the reduction of general fund revenue for street, road, and highway purposes up to 25 percent to account for the reduction in spending during the fourth quarter of the fiscal year 2019-20, due to the State of Emergency. In anticipation that local funding will be significantly less than previous years the City of Oakley is also requesting a relief in the Maintenance of Effort for Fiscal Year 2020-21.

Sincerely,

Kevin Rohani  
Public Works Director/City Engineer